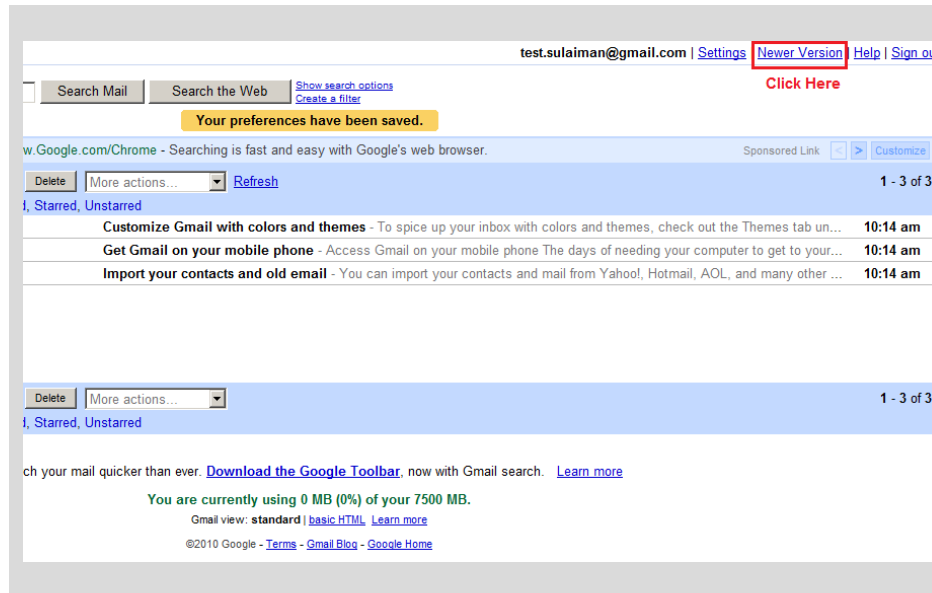
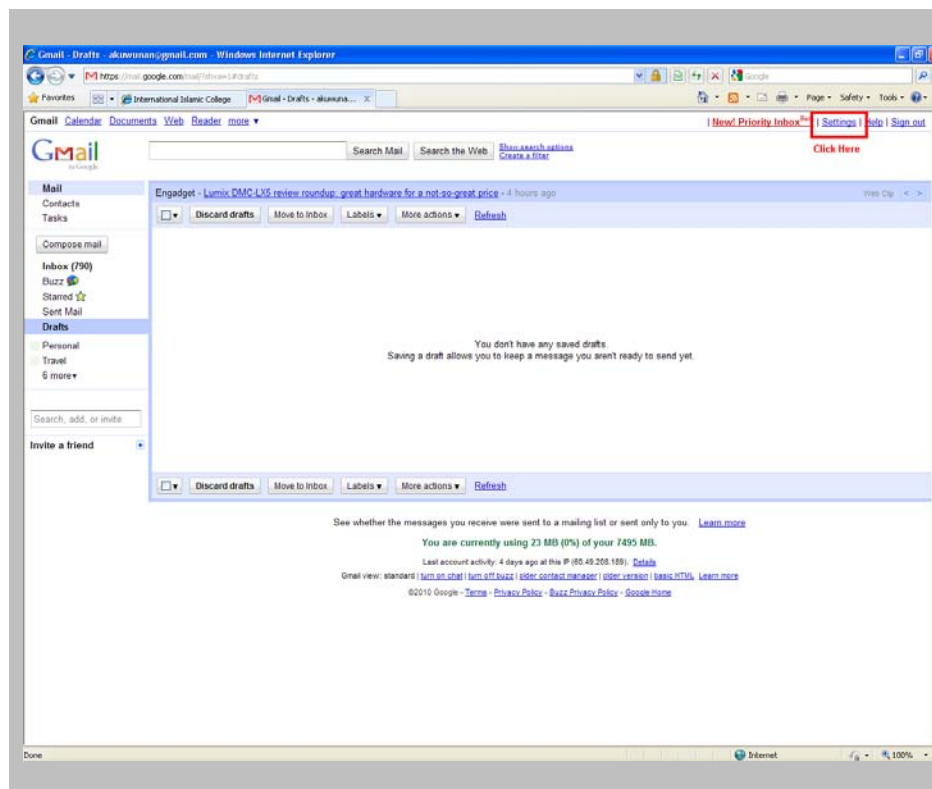




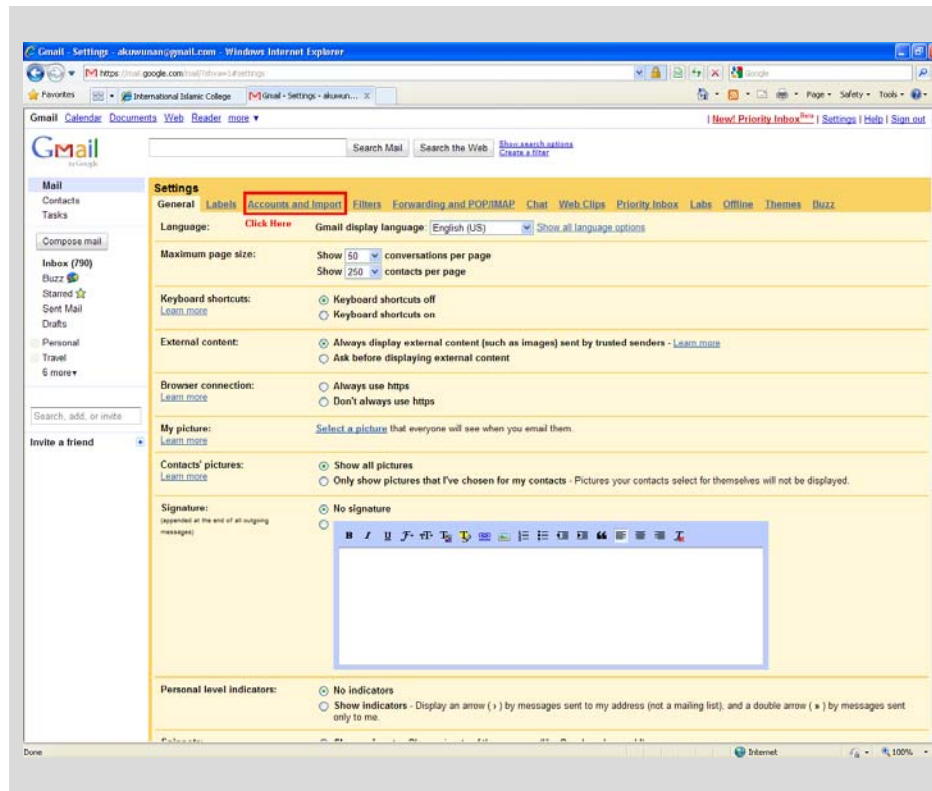
## SETTING UP YOUR IIC E-MAIL IN GMAIL ACCOUNT



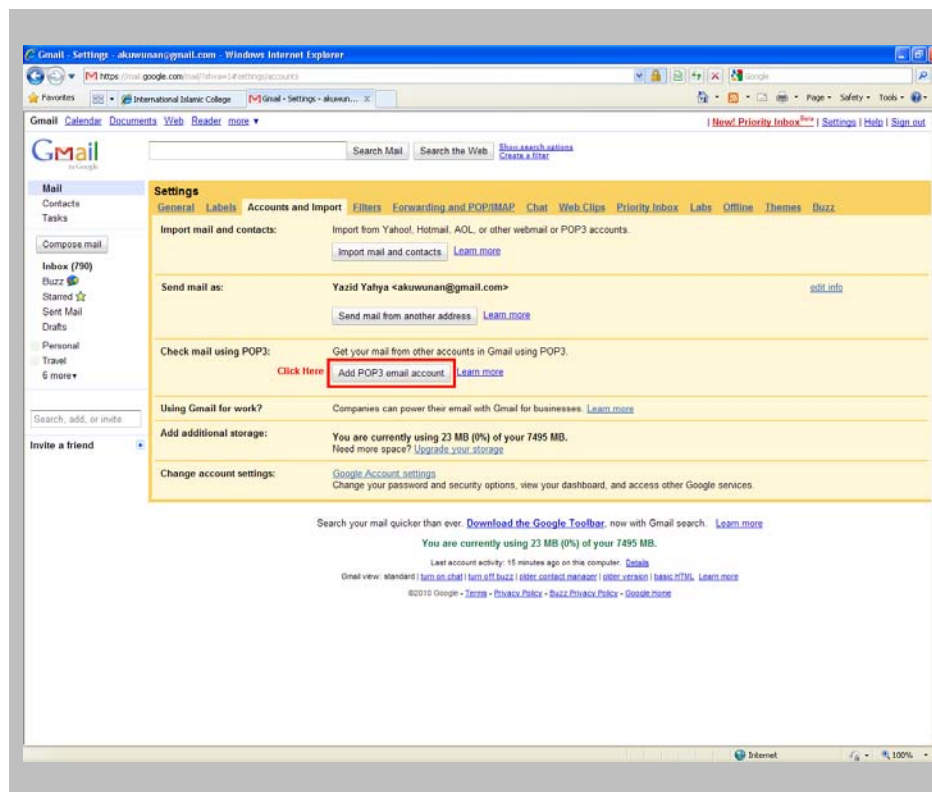
1) For older version of Gmail account, you need to set to **Newer Version** to enable required settings.



2) Click **Settings** at the top of any Gmail page.



3) Click **Accounts and Import** tab.



4) In the **Check mail using POP3** section, click **Add POP3 email account**.



Gmail - Add a mail account you own - Windows Internet Explorer  
https://mail.google.com/mail/?ui=2&ik=42dc78ee51&view=ma

### Add a mail account you own

Enter the email address of the account to get mail from  
(Note: You may add 5 more of your accounts)

Email address:  **Type your email address here and click button "Next Step >>"**

Done Internet 100%

5) Enter the full email address of the account you'd like to access, then click **Next Step**.

Gmail - Add a mail account you own - Windows Internet Explorer  
https://mail.google.com/mail/?ui=2&ik=42dc78ee51&view=ma

### Add a mail account you own

Enter the mail settings for yazidyahya@iic.edu.my. [Learn more](#)

Email address:  **Your email address**

Username:  **Your email address**

Password:  **Your password**

POP Server:  Port:

**Check this**  Leave a copy of retrieved message on the server. [Learn more](#)

Always use a secure connection (SSL) when retrieving mail. [Learn more](#)

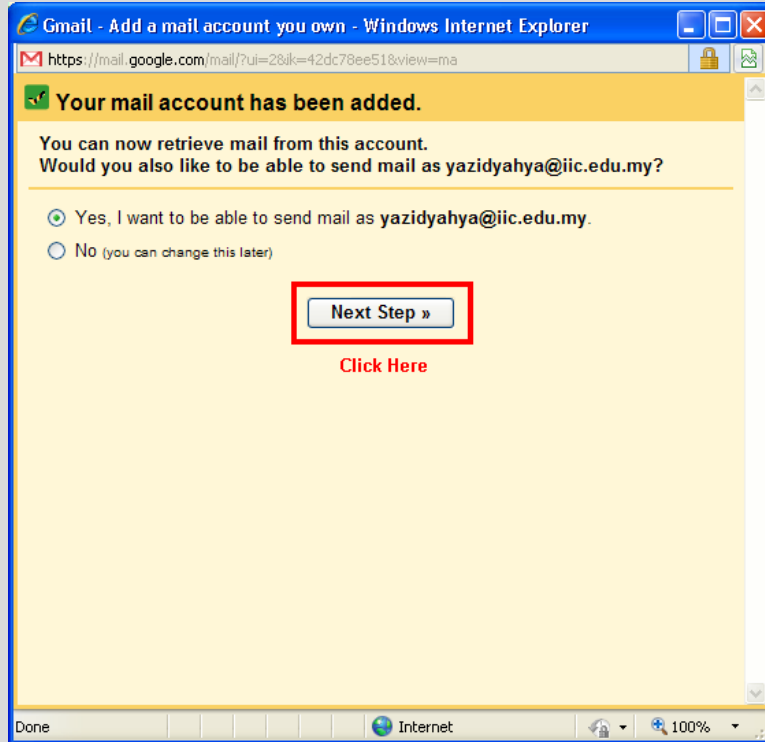
**Check this**  Label incoming messages:

**Check this**  Archive incoming messages (Skip the Inbox)

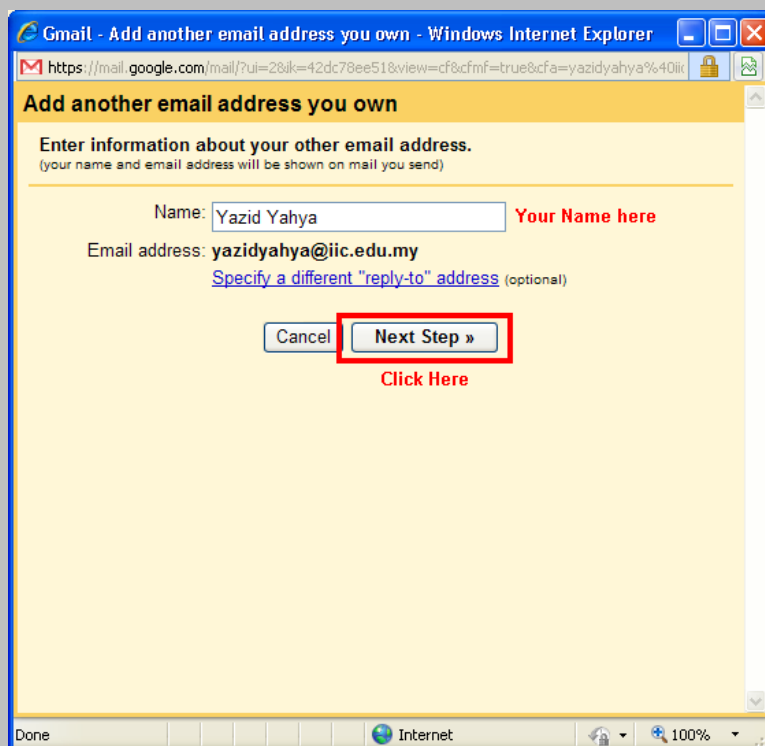
**Click Here**

Done Internet 100%

6) Enter your email settings and click **Add Account**.



7) Once your account has been added successfully, select option one (Yes) and click **Next Step**.



8) Enter your name and click **Next Step**.



### Add another email address you own

#### Send mail through your SMTP server?

When you send mail as **yazidyahya@iic.edu.my**, the mail can either be sent through Gmail or through iic.edu.my SMTP servers.

- Send through Gmail (easier to set up)
- Send through iic.edu.my SMTP servers (recommended for professional domains – [Learn more](#))

Cancel « Back Next Step »

9) Select option one and click **Next Step**.

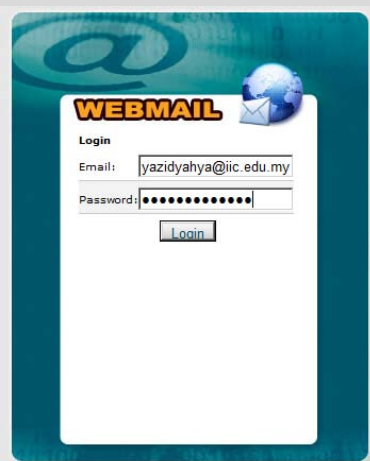
### Add another email address you own

#### Verify your email address

Before you can send mail as **yazidyahya@iic.edu.my**, we need to verify that you own this email address. To perform the verification click "Send Verification". We will then send an email to **yazidyahya@iic.edu.my** with instructions on how to verify your address.

Cancel « Back Send Verification

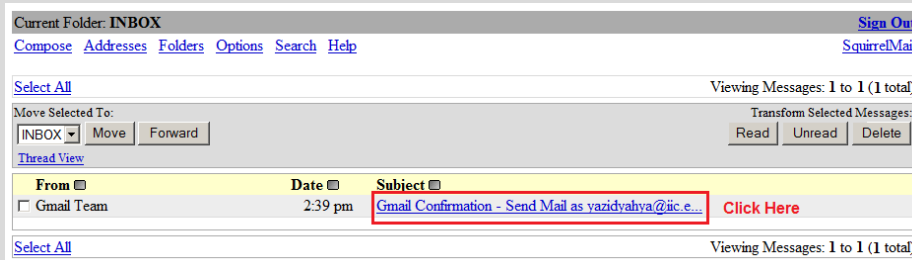
10) Click **Send Verification** to verify your IIC email.



11) Login to your IIC Webmail Portal <http://www.iic.edu.my:2095/>



12) Select SquirrelMail.



13) Click Gmail confirmation email.



14) Copy Confirmation code.



### Add another email address you own

#### Confirm verification and add your email address

An email with a confirmation code was sent to [yazidyahya@iic.edu.my](mailto:yazidyahya@iic.edu.my).

[\[Resend email\]](#)

To add your email address, do one of the following:

Click on the link in the  
confirmation email

| Enter and verify the confirmation  
OR code  
|

[Close window](#)

13) Final step, paste confirmation code into text box and click **Verify**.