





**LIST OF COURSES FOR CERTIFICATE IN BUSINESS ADMINISTRATION (CBA)**

**MPU COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	CONTACT HOURS	OFFERED BY	GRADE
1	MPU1153 OR	MALAYSIAN STUDIES 1 (FOR MALAYSIAN)	3	3	SOSS	
	MPU1133	BAHASA MELAYU KOMUNIKASI 1 (FOR INTERNATIONAL)			CEL	
2	MPU1213 OR	BAHASA KEBANGSAAN A (FOR LOCAL STUDENTS WHO DO NOT EARN CREDIT IN BAHASA MELAYU AT SPM LEVEL)	3	3	CEL	
	MPU1223	PRESENTATION SKILLS (FOR MALAYSIAN & INTERNATIONAL)			CEL	
3	MPU1313	GENERAL STUDIES	3	3	SOSS	

TOTAL CREDIT HOURS FOR MQA COMPULSORY COURSES = 9

**COLLEGE COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	CONTACT HOURS	OFFERED BY	GRADE
1	CEL1131	BASIC ENGLISH 1	3	3	CEL	
2	CEL1132	BASIC ENGLISH 2	3	3	CEL	
3	CEL1133	BASIC ENGLISH 3	3	3	CEL	

TOTAL CREDIT HOURS FOR COLLEGE COMPULSORY COURSES = 9

**CORE COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	CONTACT HOURS	OFFERED BY	GRADE
1	CBA1131	INTRODUCTION TO BUSINESS	3	3	SOM	
2	QBA1132	BUSINESS MATHEMATICS	3	3	SOM	
3	CBA1133	PRINCIPLES OF ACCOUNTING	3	3	SOM	
4	CBA1134	PRINCIPLES & PRACTICE OF MANAGEMENT	3	3	SOM	
5	CBA1135	PRINCIPLES OF ECONOMICS	3	3	SOM	
6	CBA2132	INTRODUCTION TO HUMAN RESOURCE	3	3	SOM	
7	CBA2133	INTRODUCTION TO MARKETING	3	3	SOM	
8	QBA2134	BUSINESS STATISTICS	3	3	SOM	
9	LAW2135	INTRODUCTION TO BUSINESS LAW	3	3	SOM	
10	CBA2136	INTRODUCTION OF ISLAMIC ECONOMICS	3	3	SOM	
11	CBA2137	BASIC FINANCE	3	3	SOM	
12	CIT1131	COMPUTER APPLICATION	3	4	SICT	
13	CIT1132	INTRODUCTION TO IT	3	3	SICT	
14	CIT1134	INTRODUCTION TO INTERNET PROGRAMMING	3	4	SICT	

TOTAL CREDIT HOURS FOR CORE COMPULSORY COURSES = 42

**TOTAL CREDIT HOURS TO COMPLETE PROGRAMME = 60**