



APPLICATION FOR GRADUATION

PART A: PERSONAL INFORMATION

NAME :

MATRIC NO. :

MyKAD/
PASSPORT NO. :

MAILING
ADDRESS :

CITY:

POSTCODE:

STATE:

COUNTRY:

CONTACT NO. :

CONTACT NO.
(ALTERNATIVE) :

EMAIL
ADDRESS :

PART B: OTHERS

FINAL SEMESTER : SEMESTER I ACADEMIC YEAR: /
 SEMESTER II
 SEMESTER III

Tick v whichever applicable

WILL YOU ATTEND THE CONVOCATION
CEREMONY? *Tick v whichever applicable*

SONGKOK SIZE:
(Male student only)

YES NO

- NOTE:**
- The above information (i.e. Name, Programme and MyKAD/Passport No.) will appear on academic scroll as it will be updated in the College Management System (CMS).
 - It is the student's responsibility to update their personal information to Academic Affairs Division to avoid any disruption throughout the convocation process.
 - The college will not be held responsible if the above information is not updated.

APPLICANT SIGNATURE :

DATE :

| | | |
|-------------|---|-------|
| Received by | : | |
| Signature | : | |
| Date | : | |



LIST OF COURSES FOR DIPLOMA IN MARKETING MANAGEMENT (DMM)
for matric number 133 and below

MQA COMPULSORY COURSES

| NO | COURSE CODE | COURSE NAME | CREDIT HOURS | OFFERED BY | GRADE |
|----|-------------|---|--------------|------------|-------|
| 1 | MQA2233 OR | BAHASA KEBANGSAAN A (FOR MALAYSIAN) | 3 | CEL | |
| | MQA2232 | BAHASA KEBANGSAAN B (FOR INTERNATIONAL) | | | |
| 2 | MQA1231 | MALAYSIAN STUDIES | 3 | SOSS | |
| 3 | MQA1232 OR | ISLAMIC STUDIES (FOR MUSLIM) | 3 | SOSS | |
| | MQA2231 | MORAL STUDIES (FOR NON MUSLIM) | | | |

TOTAL CREDIT HOURS FOR MQA COMPULSORY COURSES = 9

COLLEGE COMPULSORY COURSES

| NO | COURSE CODE | COURSE NAME | CREDIT HOURS | OFFERED BY | GRADE |
|----|-------------|--|--------------|------------|-------|
| 1 | CEL1231 | INTERMEDIATE ENGLISH 1 | 3 | CEL | |
| 2 | CEL1232 | INTERMEDIATE ENGLISH 2 | 3 | CEL | |
| 3 | CEL2233 | ADVANCED ENGLISH 1 | 3 | CEL | |
| 4 | CEL2234 | ADVANCED ENGLISH 2 | 3 | CEL | |
| 5 | CEL3231 | BUSINESS COMMUNICATION | 3 | CEL | |
| 6 | ICD3221 | IBADAH CAMP (FOR MUSLIM) | 2 | SOSS | |
| | ICD3222 | INTERCULTURAL PROGRAM (FOR NON-MUSLIM) | | | |

TOTAL CREDIT HOURS FOR COLLEGE COMPULSORY COURSES = 17

CORE COURSES

| NO | COURSE CODE | COURSE NAME | CREDIT HOURS | OFFERED BY | GRADE |
|----|-------------|---------------------------------------|--------------|------------|-------|
| 1 | QBA1232 | BUSINESS MATHEMATICS | 3 | SOM | |
| 2 | BUS1231 | INTRODUCTION TO BUSINESS | 3 | SOM | |
| 3 | BUS1234 | PRINCIPLES AND PRACTICE OF MANAGEMENT | 3 | SOM | |
| 4 | DIT1231 | INTRODUCTION TO IT | 3 | SICT | |
| 5 | DCT1231 | COMPUTER APPLICATION | 3 | SICT | |
| 6 | DBF1231 | PRINCIPLES OF ECONOMICS | 3 | SOM | |
| 7 | DOM2234 | PRINCIPLES OF ACCOUNTING | 3 | SOM | |
| 8 | BUS2233 | PRINCIPLES OF MARKETING | 3 | SOM | |
| 9 | BUS2236 | ORGANIZATIONAL BEHAVIOUR | 3 | SOM | |
| 10 | BUS2238 | CONSUMER BEHAVIOUR | 3 | SOM | |
| 11 | DMM2231 | INTRODUCTION TO MARKETING RESEARCH | 3 | SOM | |
| 12 | DMM2232 | BUSINESS ETHICS | 3 | SOM | |
| 13 | DMM2233 | SERVICE MARKETING | 3 | SOM | |
| 14 | DMM2234 | MARKETING CHANNELS | 3 | SOM | |
| 15 | DMM3231 | INTRODUCTION TO RETAILING | 3 | SOM | |
| 16 | DMM3232 | RELATIONSHIP MARKETING | 3 | SOM | |
| 17 | DMM3233 | INTEGRATED MARKETING COMMUNICATION | 3 | SOM | |
| 18 | DMM3234 | SALES MANAGEMENT | 3 | SOM | |
| 19 | DMM3235 | MARKETING MANAGEMENT | 3 | SOM | |
| 20 | LAW3235 | BUSINESS LAW | 3 | SOM | |

TOTAL CREDIT HOURS FOR CORE COMPULSORY COURSES = 60

ELECTIVE A - TO COMPLETE ONLY ONE (1) COURSE

| NO | COURSE CODE | COURSE NAME | CREDIT HOURS | OFFERED BY | GRADE |
|----|-------------|--------------------------------------|--------------|------------|-------|
| 1 | IRK2231 | CONCEPTS OF ISLAMIC BELIEF | 3 | SOSS | |
| 2 | IRK2232 | ISLAMIC 'IBADAH | 3 | SOSS | |
| 3 | IRK2233 | ISLAMIC ETHICS | 3 | SOSS | |
| 4 | IRK2235 | BIOGRAPHY OF PROPHET MUHAMMAD S.A.W. | 3 | SOSS | |
| 5 | IRK2236 | ASIAN CIVILIZATION | 3 | SOSS | |

TOTAL CREDIT HOURS FOR ELECTIVE COURSE = 3

ELECTIVE B - TO COMPLETE ONLY ONE (1) COURSE

| NO | COURSE CODE | COURSE NAME | CREDIT HOURS | OFFERED BY | GRADE |
|----|-------------|---|--------------|------------|---------|
| 1 | ARB1231 OR | INTRODUCTION TO ARABIC LANGUAGE FOR BEGINNERS | 3 | CEL | |
| | ARB1232 | INTRODUCTION TO ARABIC LANGUAGE | | | |
| 2 | MAN3231 | INTRODUCTION TO MANDARIN LANGUAGE | 3 | CEL | |
| 3 | DIE3234 | ENTREPRENEURSHIP | 3 | SOM | |
| 4 | DEC3233 | INTRODUCTION TO E-COMMERCE | 3 | SICT | |
| 5 | DIE3231 | FOUNDATIONS OF FINANCE | 3 | SOM | DOM2234 |

TOTAL CREDIT HOURS FOR ELECTIVE COURSE = 3

TOTAL CREDIT HOURS TO COMPLETE PROGRAMME = 92