



APPLICATION FOR GRADUATION
PART A: PERSONAL INFORMATION

NAME :

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MATRIC NO. :

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MyKAD/
PASSPORT NO. :

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MAILING
ADDRESS :

CITY:

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 POSTCODE:

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STATE:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 COUNTRY:

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CONTACT NO. :

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CONTACT NO.
(ALTERNATIVE) :

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EMAIL
ADDRESS :

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PART B: OTHERS

FINAL SEMESTER :

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

 SEMESTER I
SEMESTER II
SEMESTER III
Tick ✓ whichever applicable ACADEMIC YEAR:

							/												
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WILL YOU ATTEND THE CONVOCATION CEREMONY? *Tick ✓ whichever applicable* YES NO SONGKOK SIZE:

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(Male student only)

- NOTE:**
- The above information (i.e. Name, Programme and MyKAD/Passport No.) will appear on academic scroll as it will be updated in the College Management System (CMS).
 - It is the student's responsibility to update their personal information to Academic Affairs Division to avoid any disruption throughout the convocation process.
 - The college will not be held responsible if the above information is not updated.

APPLICANT SIGNATURE :

DATE :

Received by	:
Signature	:
Date	:



PROGRAMME STRUCTURE - FOUNDATION IN ARTS (for FIA162xxx and below)

COLLEGE COURSES					
NO	NEW COURSE CODE	COURSES NAME	CREDIT HOURS	OFFERED BY	GRADE
1	FCC1131	ISLAMIC STUDIES	3	SOSS	
	FCC1132	MORAL STUDIES (for non-muslim)		SOSS	
2	FCC1133	INTRODUCTION TO ISLAMIC A'QIDAH	3	SOSS	
3	FCC1134	STUDY SKILLS	2	CEL	
4	FCC1135	ENGLISH LISTENING AND SPEAKING	3	CEL	
5	FCC1136	ENGLISH READING AND WRITING	3	CEL	
TOTAL CREDIT HOURS FOR COLLEGE COURSES = 14					
CORE COURSES (BUSINESS ADMINISTRATION)					
NO	NEW COURSE CODE	COURSES NAME	CREDIT HOURS	OFFERED BY	GRADE
1	FBA1141	MATHEMATICS 1	4	SOM	
2	FBA1142	MATHEMATICS 2	4	SOM	
3	FBA1143	ACCOUNTING 1	4	SOM	
4	FBA1144	ACCOUNTING 2	4	SOM	
5	FBA1145	FUNDAMENTAL OF STATISTICS	4	SOM	
6	FBA1146	INTRODUCTION TO BUSINESS	4	SOM	
7	FBA1147	PRINCIPLES OF ECONOMICS	4	SOM	
8	FBA1148	COMPUTER APPLICATION	4	SOM	
9	FBA1149	PRINCIPLES OF MANAGEMENT	4	SOM	
CORE COURSES - SOCIAL SCIENCES					
NO	NEW COURSE CODE	COURSES NAME	CREDIT HOURS	OFFERED BY	GRADE
1	FBA1145	FUNDAMENTAL OF STATISTICS	4	SOM	
2	FBA1146	INTRODUCTION TO BUSINESS	4	SOM	
3	FBA1148	COMPUTER APPLICATION	4	SOM	
4	FSS1141	INTRODUCTION TO LAW	4	SICT	
5	FSS1142	INTRODUCTION TO SOCIAL SCIENCES	4	SOSS	
6	FSS1143	INTRODUCTION TO PSYCHOLOGY	4	SOSS	
7	FSS1144	INTRODUCTION TO COUNSELING	4	SOSS	
8	FSS1145	INTRODUCTION TO EARLY CHILDHOOD EDUCATION	4	SOSS	
9	FSS1146	INTRODUCTION TO HUMAN DEVELOPMENT	4	SOSS	
TOTAL CREDIT HOURS FOR CORE SUBJECTS = 36					
TOTAL CREDIT HOURS FOR GRADUATION = 50					