



OFFICIAL NOTICE FROM ACADEMIC & STUDENT AFFAIRS DIVISION

WITHDRAWAL OF COURSES APPLICATION FOR SEMESTER II, 2023/2024

***Application for WITHDRAWAL OF COURSES in IIC
STARTS ON 12th DECEMBER 2023 (TUESDAY) UNTIL
6th MARCH 2024 (WEDNESDAY)***

NOTES:

1. Please refer website www.iic.edu.my to get the form **OR** collect the **Withdrawal of Courses form** at ACAD Office.
(Please **COMPLETE** your details and make payment for each application).
2. Please submit the receipt of payment (**Processing Fee: RM100 for 1 subject**) and **Withdrawal of Courses form** to **ACAD Office**.
3. **For INTERNATIONAL STUDENTS: Approval letter from ISO officer is needed to withdraw the subject** (Miss Julia: 019-2366763). **SED** will process the **Withdrawal of Courses form** once **APPROVED** by **FINANCE**.
(**Student can check CMS for the latest SCHEDULE**).

If you have any inquiries, kindly e-mail us at

sedacad2020@gmail.com OR

Call 03-61876900 (ACAD) OR

Telegram ACAD <https://t.me/joinchat/WIWF5v6zk2SKp7St>

**IF YOU DON'T FOLLOW THE PROCEDURES ABOVE, THE APPLICATION TO
WITHDRAW FROM THE COURSE IS CONSIDERED INVALID.**

THANK YOU.

SCHEDULING AND EXAMINATION DEPARTMENT (SED, ACAD)

Date Of Issuance: 12/12/2023

Date Of Expiry: 6/3/2024